



Careers Education, Information & Guidance

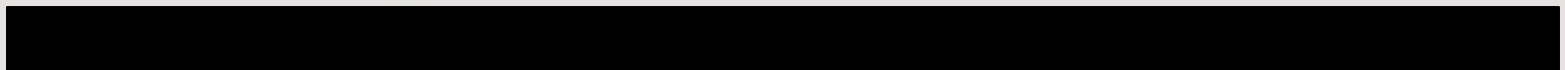
# **Year 10 Work Experience**

**2<sup>nd</sup> – 6<sup>th</sup> June 2025**

<http://CareersatBeaumontSchool.blogspot.co.uk/>



# YEAR 10 WORK EXPERIENCE



# Careers & Work-Related Education



## Key Stage 3

- Year 7 - Work shadowing and “Career Chocolatier”
- Year 8 - Careers “Speed-Dating”
- Year 9 - KS4 Options guidance process  
- “Apprenticeship Encounters”

## Key Stage 4

- Year 10 - Work Experience  
- Mock Interviews
- Year 11 - “Moving On” PDD,  
- Senior Team 16+ Guidance meetings

## Key Stage 5

- Year 12 - Employer Engagement Programme
- Year 13 - Mock Assessment Centre





## Careers Education and IAG

A programme of Impartial Advice and Guidance (IAG) is developed as students progress through the school, especially from Year 9 onwards as students make decisions about what Key Stage 4 options to take, thereby starting the process of firming up on their areas of interest and possible future education, training and career paths.



## STUDENTS

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## If you are a **Beaumont student** ...

- Visit the [Careers blog](#) to get the latest news about the world of work, training and education choices beyond Beaumont. There is also a list of useful weblinks which you can use to explore your Apprenticeship, employment, Further and Higher Education options.
- Find out about [Labour Market Information \(LMI\)](#) – employment prospects and trends and expected earnings across a range of work types.
- Explore your work-related skills through the [Skillsometer](#).

## If you are a **Beaumont parent/carer** ...

- Visit the [Careers blog](#) to access links to a range of websites which can help you guide your child's decision-making at key transition points, such as 16+ and 18+
- Watch this [video](#) from [Talking Futures](#) to get ideas about talking to your child about their career aspirations
- Visit the [Hertfordshire Opportunities Portal](#) to explore careers and find jobs, Apprenticeships and courses in the local area.
- Look at the current [programme of Careers Education and Impartial Advice and Guidance](#) for Years 7 – 13.

## If you are an **employer** or **Further** or **Higher Education provider** ...

- Look at the current [programme of Careers Education and Impartial Advice and Guidance](#) for Years 7 – 13 to see where you could be involved in events, such as the Year 11 Careers Fair and the Year 13 mock Assessment Centre.
- View our [Provider Access Policy](#) to get further information about how you can play a part in the Careers Education and Impartial Advice and Guidance of our students.

# *Why do Work Experience ?*



A UK Commission for Employment & Skills report, *Catch 16-24*, said that 66% of employers rate work experience as a critical or significant factor in recruitment



**UK COMMISSION FOR  
EMPLOYMENT AND SKILLS**



# *Why do Work Experience ?*



‘...Work Experience in Key Stage 4 had a positive impact on pupils’ attitude to school on their return ...’



# *Why do Work Experience ?*



Survey by the City & Guilds organisation:

**28%** of **young people** think Work Experience is important

**78%** of **employers** think Work Experience is important

City &   
Guilds





# *Why do Work Experience ?*



## Key “soft” Skills employers want

- Independence
- Organisation
- Initiative
- Responsibility
- Communication



# Work Experience Feedback



## *Students said ...*

- 80% of students either strongly or completely agreed that they had 'enjoyed their Work Experience placements'
- They agreed to a similar level that they had learned about what it is like to be employed; they had increased in confidence; become more independent and learned new skills



# Work Experience Feedback



## *Employers said ...*

“The student had a great week. She is hardworking, conscientious individual whose confidence grew throughout the week.”

“The student had a fantastic approach to the week and was enthusiastic when trying a variety of tasks. He was a pleasure to have.”

“She threw herself into everything, was so helpful and showed great initiative. I’m sure she will go far. Happy to have her back any time!”



# Work Experience Timeline

- **Oct 2024** Initial letters issued to parents
- **Oct 2024** Information Evening  
Guidance e-Booklet released  
Medical Consent Google Forms completed
- **Jan 2025** 'Link2' allocation process
- **May 2025** Preparation work in PSHCEE lessons and Tutor Periods
- **June 2025** Work Experience Week

# Cost of Work Experience Week

## ❖ Health & Safety Checks

- All placements must be Health & Safety checked by qualified professionals
- Parents are asked for a **£20** *voluntary* contribution towards the H&S checks of places provided by the school
- Parents are *expected* to make a **£20** contribution towards the H&S checks of privately sourced places

# Cost of Work Experience Week

## ❖ Health & Safety Checks

- Parents are *expected* to make a **£30** contribution towards the H&S checks of privately sourced places outside of Hertfordshire
- Parents are *expected* to make a **£35** contribution towards the H&S checks of privately sourced places in London

# Allocation of Placements

## ❖ **Private Placements**

- Students ask the employer to complete the 'Referral Request' Form
- Beyond Herts Form returned by **7<sup>th</sup> March**
- Within Herts Form returned by **21<sup>st</sup> March**
- Health & Safety checks carried out

# Making payments

## ❖ Electronic payment

The screenshot displays the Beaumont School Shop interface on a web browser. The browser's address bar shows the URL [mychildschool.com/MCAS/MCSProducts](http://mychildschool.com/MCAS/MCSProducts). The page header includes the 'myChildSchool.com' logo and the text 'Beaumont School' and 'Beaumont School Shop'. A navigation sidebar on the left lists various school-related links such as 'Dashboard', 'Data Collection Form', 'Announcements', 'Attendance', 'Behaviour', 'Exam Timetables', 'On Request', 'Reports', 'Timetable', 'Academic Calendar', and 'Beaumont School Shop'. The main content area features two product listings: 'School Fund donation' with a price range of £3.00 to £1000.00, and 'Yr 10 Work Experience 2022' with a price range of £20.00 to £35.00. A modal window titled 'Yr 10 Work Experience 2022 Details' is open over the second product, showing a 'Variations' dropdown menu. The dropdown is currently set to 'Link 2+ Placement - £20.00' and lists other options: 'Link 2+ Placement - £20.00' (highlighted), 'Private/Own Placement Inside Hertfordshire - £20.00', 'Private/Own Placement Outside Hertfordshire - £30.00', and 'Private/Own Placement in London - £35.00'. A green 'Basket' button is visible to the right of the dropdown.



# Allocation of Placements

## ❖ Placements through '*Link2*'

- From **Friday 24<sup>th</sup> January**, all students will be given access to '*Link2*' (until 9<sup>th</sup> May) - **their individual PINs issued**
  - Friday lunchtime, in school, rm A01
  - At home from Friday onwards
- It is **not** “first come, first served”



*Link2* is an online booking system which lets students look at and apply for Work Experience placements.

It also has a links to employer location maps and the *Transportdirect* website to help students and their parents plan the best routes to their placements

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Young People





*Herts SfYP* has invested in this system to:

- Deliver a more efficient service to schools
- Give students more say in their choice of placements
- Improve communications with employers
- Keep up-to-date with other work experience providers in the country

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# Information for Parents/Carers

- Provides a real, on-line job application experience for students – common practice with employers
- Supports parental involvement as placements can be viewed and discussed at home
- Early consent avoids future problems
- Placement sheets, information and other resources available online

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# Benefits for students

Students have greater input in choosing their placements. The process helps develop key work-related skills through:

- planning their journey
- making decisions
- evaluating the benefits versus risk in making their choices
- thinking about what they want

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# Student Selection Process

- Students use their PIN to log on to the website
- They search opportunities using the sectors/categories they are interested in (middle option on student main menu bar)
- Students select between 3 and 6 opportunities from *Link2*, ranking them in order of preference
- The system allocates placements on a “best fit” basis to ensure fairness

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The screenshot shows a web browser window with a blue header. On the left is the Hertfordshire Chamber of Commerce & Industry logo. The header text reads "You are logged in as heather hawkins" and "Admin Menu". A navigation bar contains links for "Home", "Work Experience Literature", "Search", "Own Placement", and "My Placement Details". The main content area is titled "Student Home" and contains the following text:

This system has been designed to help you look and apply for work, consider different ways of travelling to work and most of all experience work.

Travel arrangements must be agreed by your parent / carer before submitting your placement choices.

If an employer requests an interview, you must attend.

If you have any questions about work experience, please talk to your teacher / work-experience co-ordinator.

The browser's taskbar at the bottom shows an "Internet" icon.





## Search

Please select one of the options below, or enter the job number

Job number

Go

OR search for all or part of an employer's name here:

Employer

Go

OR search on employer's postcode here:

Postcode

Go



Administration, Business and Office Work



Financial Services



Performing Arts



Building and Construction



Healthcare



Personal and Other Services including health and beauty



Catering and Hospitality



Languages, Information and Culture



Retail Sales and Customer Services



Computers and IT



Legal and Political Services



Science, Mathematics and Statistics



Design, Arts and Crafts



Leisure, Sport and Tourism



Security and Armed Forces



Education and Training



Manufacturing and Production



Social Work and Counselling Services



Engineering



Marketing and Advertising



Transport and Logistics



Environment, Plants and Animals



Media, Print and Publishing



ALL All Categories

To restrict your search to a specific post code area, town or telephone code area, enter the details here and press submit before making your classification selection.

Postcode:

Town:

Telephone area code:

Flag:

Approved only

You may further restrict your search to those flagged with a particular code (or enter \* for any flag) and limit it to show only H&S Approved jobs by ticking the box at the end.

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Hertfordshire  
Chamber of  
Commerce



# Impartial Advice & Guidance

Services for  
Young People

Alison Curnow

unifrog



22<sup>nd</sup> April

# Careers Information, Advice & Guidance at Beaumont

This blog is designed to keep you up-to-date with Careers Education, Information and Guidance (CEIAG) available locally, nationally and through the school. I'll be posting information about employment and training opportunities available locally as well as details of open days and useful websites. The world of education, employment and training opportunities is changing rapidly so keep checking in for the latest information.

Mr Cross

## Useful Websites

[All About School Leavers](#)

[Apprenticeships at Oaklands College](#)

[Apprenticeships.gov](#)

[CareerScope](#)

[DiscoverUni](#)

[HOP into Herts](#)

[Herts Jobs 16-19](#)

[Herts Services for Young People](#)

[Herts SfYP Careers](#)

[iCould](#)

[Informed Choices](#)

[MyPath Careers](#)

[MyPath Virtual Uni Tours](#)

[National Careers Service](#)

[NotGoingToUni.co.uk](#)

[Prospects](#)

[Student Ladder](#)

[UCAS Hub](#)

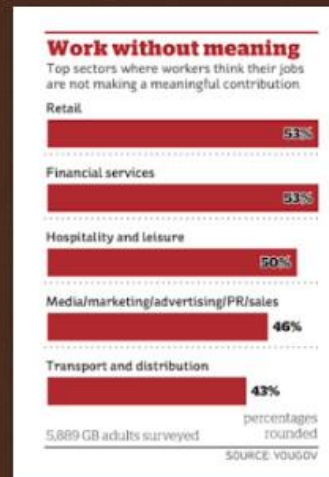
[UCAS Course Search](#)

[UCAS tv](#)

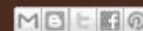
Sunday 30 June 2024

## Why do we go to work?

While earning an income is largely about supporting you and any dependants, achieving fulfillment through you working life is also important. Especially with the ever-increasing age at which you can qualify for a state pension to support your retirement ...



Posted by CEIAG at Beaumont at 15:56 0 comments



Labels: [General Information](#)



## Labels

[Apprenticeships \(91\)](#)

[Careers Guidance \(108\)](#)

[Employment and Training Opportunities \(68\)](#)

[Further Education \(11\)](#)

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## Blog Archive

▼ [2024 \(1\)](#)

▼ [June \(1\)](#)

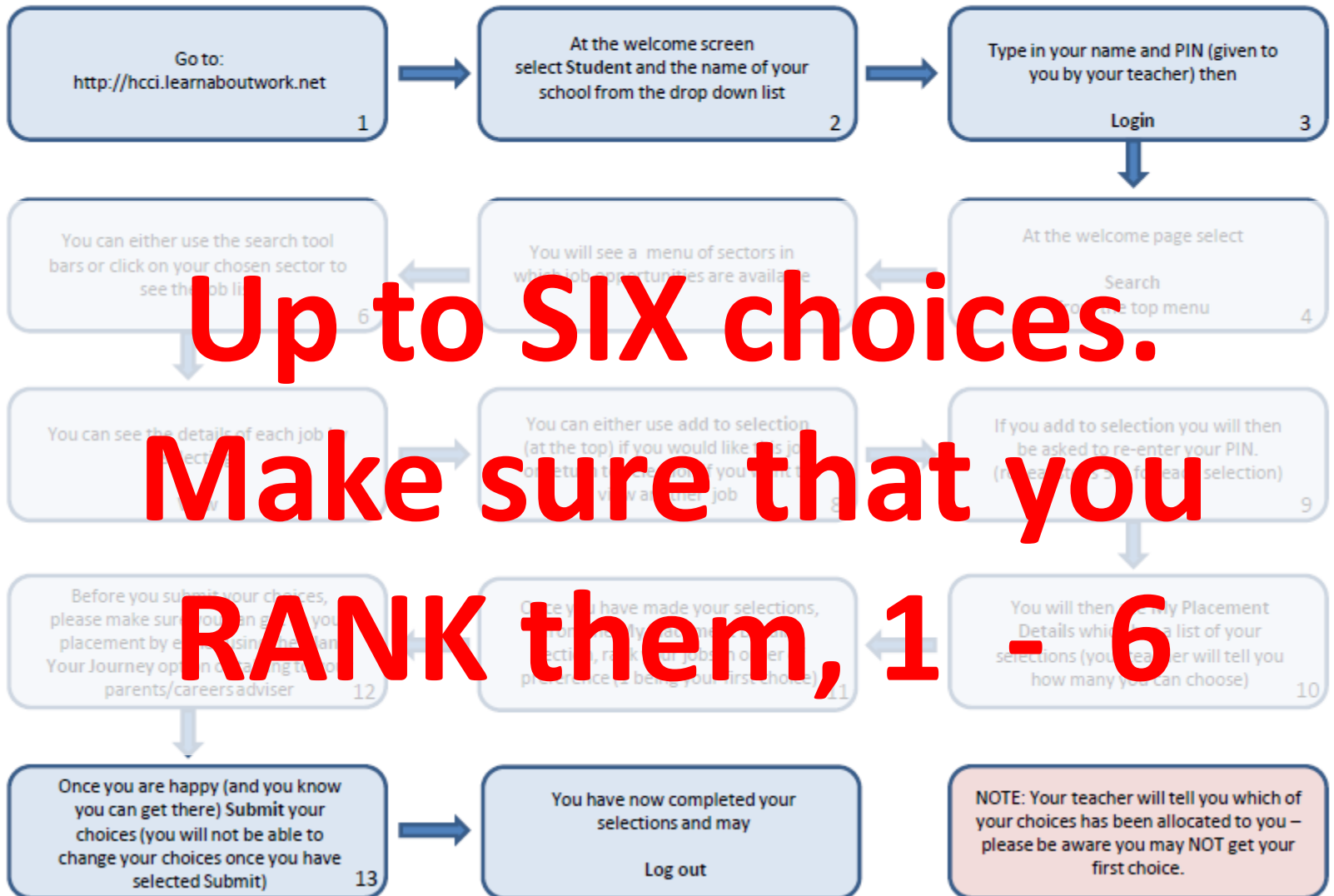
[Why do we go to work?](#)

► [2023 \(6\)](#)

► [2022 \(5\)](#)

► [2021 \(5\)](#)

## Link2 Student "quick guide"



# Data Protection and Security

- *Link2* is not an open website
- Access controlled by user name and PIN
- Only school and *Herts SfYP* staff can see student details and PINs
- Employers cannot view students' names
- Reliable system that is backed up every night

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# Private Placements

- An alternative to placements provided by Herts Chamber of Commerce and Industry
- Sourced and considered “appropriate” by student / parent / carer
- Ensures student gets placement in their chosen sector / accessible geographic location
- Subject to the same Health and Safety checks

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# Examples of Link2 Placements

- Boots
- Marks & Spencer
- Local Primary Schools
- Waitrose
- Hair Salons: Toni & Guy, Menspire
- Pre-schools & Nurseries

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# Examples of Private Placements

- Watford FC
- We Are Fearless
- Body Limit Gym Ltd
- Porsche Centre Hatfield
- Noah Media Group
- Reuters
- S.A. Law
- Russell Avenue Dental Practice
- Williams Formula 1

# During the placement

- Students complete a “Checking In” Google Form early in the placement
- If a student is ill and unable to attend they must inform the placement AND the school at the very start of the day
- If there is a problem with the activities they are asked to do they should contact Mrs Rider at school
- Students complete a “log book” whilst at the placement
- Mobile Phone/Social networks



## After Work Experience

- The employer sends a report about the student to the school which can be used for future reference-writing.
- Students carry out Work Experience evaluation and feedback in PSHCEE lessons and Tutor Periods.
- Students log their skills and competencies developed in *Unifrog*



# “Your Work Experience”

*Essential “Do”s and “Don’t”s*





*Thank you*

<http://CareersatBeaumontSchool.blogspot.co.uk/>

