



Results Information - Autumn 2023

I hope that you are pleased with your exam results. However if you are not, the following post-result enquiry services are available to you.

To submit your Review of Results or Access to Scripts requests, please complete the Post-Results Services Candidate Consent Form (available on the Exams page of the school website and in paper format from the Exams Office), and return it to the Exams Office or by email to exams@beaumont.school within the stated deadlines. An outstanding payment will be created within My Child at School (MCAS), and should be paid promptly.

Please note that the deadlines are set by the awarding bodies and cannot be extended.

**Please note: your original grade is not protected.
It may be lowered, confirmed, or raised following a Review of Results.**

Missing or Incomplete Results

For results shown as X, # or Q: Please speak to the Examinations Officer who will contact the relevant Awarding Body on your behalf to resolve this.

Review of Results Services

Fees are listed in the table over on the next page. Whilst each Awarding Body has its own fee structure, in most circumstances fees are refunded if a grade is raised following a review.

Clerical Re-Check (Service 1)

Deadline – Tuesday 13th February @ midday

This is a re-check of all clerical procedures leading to the issue of a result. The service will include the following checks:

- that all parts of the script have been marked
- the totalling of marks
- the recording of marks

Should you wish to request a copy of the reviewed or clerically checked script as part of this service there may be an additional fee.

The outcome of the re-check will be reported along with a statement of the total marks awarded for each unit or component included in the enquiry.

The deadline for completion by the exam board is within 10 calendar days of receiving the request.

Review of Marking (Service 2)

Deadline – Tuesday 13th February @ midday

This is a post-results review of the original marking to ensure that the agreed mark scheme has been applied correctly. Awarding bodies have trained reviewers to conduct the reviews of marking accurately and consistently. **Reviewers will not re-mark the script.** The service will include a clerical re-check and review of marking as described above.

If you request a copy of the reviewed or clerically checked script as part of Service 2 there may be an additional fee.

The awarding body will complete the request within 20 calendar days of receiving the request.

Access to Scripts (ATS)

Marked examination scripts can be requested to help you decide if you want to request a review of marking.

Deadline – Tuesday 23rd January @ midday

You may also request your scripts for teaching and learning purposes:

Deadline – Tuesday 13th February @ midday

Scripts requested to inform a review of marking will be received within 7 calendar days. Other scripts may take up to 6 weeks from the date of the request.

Post-Result Services Fees - Autumn 2023

Costs indicated are per unit / paper.

AWARDING BODY	AQA	EDEXCEL
LEVEL	GCSE	GCSE
REVIEW OF RESULTS		
Service 1 CLERICAL RE-CHECK	£10 (copy of reviewed script included)	£15 (plus copy of reviewed script = £30)
Service 2 REVIEW OF MARKING	£45 (copy of reviewed script included)	£47.50 (plus copy of reviewed script = £62.50)
ACCESS TO SCRIPTS (ATS) Written permission must be obtained from the candidate BEFORE a script can be requested.		
ATS PRIORITY To support reviews of marking	£5	£5
ATS To support teaching & learning	£5	£5

All Review of Result Service fees include a small administration fee.

In most circumstances fees are refunded if a grade is raised following a review, however each awarding body has its own fee structure in particular in relation to reviews undertaken one unit at a time, and for copies of the reviewed scripts.

Appeals

If you are unhappy with the outcome of a review, an appeal process is available to centres, submitted by the Head of Centre to the relevant awarding body. Should you require any further information regarding this service, please contact the Examinations Officer.

Mrs Hendricks
Examinations Officer