



BEAUMONT SCHOOL
(Company number 8104190)
Minutes of Board of Trustees Meeting
on Wednesday 7 December 2022 at 6.30pm
Beaumont School – Conference Room (A7)

Trustees Present:

Ian Johnston (IJo) (Chair), Martin Atkinson (MAt), David Lee (DLe), Michele Lloyd (MLI), Peter Main, (PMa), Gill Shearsby-Fox (GSh), and Liz Spooner (LSp)

Trustees attending remotely via Google Meet:

Matt Maltz (MMa) and Ekaterina Sjostrand (ESj)

In attendance:

Jonathan Mountstevens (JMo)	Deputy Headteacher
Yvonne Powdrell (YPo)	Deputy Headteacher
Helen Purple (HPu)	School Business Manager
Julie Wells (JWe)	Clerk to the Board of Trustees

1. Apologies for Absence

Apologies were received from Ian Winter (IWj) who was unable to attend the meeting remotely as planned due to technical difficulties. Apologies were accepted. All other trustees were present at the meeting and the meeting was quorate.

2. Declaration of any conflict of interest foreseen in relation to agenda items and undertaking to declare any that arises in the course of the meeting

Trustees were reminded that anyone with a conflict of interest must declare it, withdraw from the meeting and take no part in any discussion or decision on the matter. None was declared.

3. To receive notification of any other business for item 7

No items were notified.

4. Approval of Annual Report and Financial Statements for the period 1 September 2021 to 31 August 2022

The draft annual report and financial statements for the period 1 September 2021 to 31 August 2022 had been circulated before the meeting.

Trustees noted that these had been reviewed in detail by the Resources Committee in advance of the meeting.

There were no questions and trustees unanimously approved the annual report and financial statements as presented.

Further, trustees also noted the Letters of Representation, which had been circulated in advance of the meeting. It was agreed that both these, and the annual report and financial statements, would be signed by MAAt and IJo, on behalf of the Board.

5. To note the content of the Management Letter from MHA MacIntyre Hudson

Trustees had considered the Audit Report and Management Letter from MHA MacIntyre Hudson, which had been circulated before the meeting. Trustees noted the minor regularity issues identified in the Management Letter and agreed the proposed trustee responses.

Trustees thanked HPu and the finance team for all their work.

6. To agree the appointment of auditors to the Company for the financial year ended 31 August 2023

HPu proposed that MHA MacIntyre Hudson be reappointed as auditors for the financial year ended 31 August 2023, which was unanimously approved. It was agreed that a tender process would take place for audit services for the financial year ended 31 August 2024 and beyond.

7. To receive any other business as notified in item 3

None

8. Date of next meeting:

BOT Meeting - Wednesday 18 January 2023

There being no further business, IJo declared the meeting closed at 6.40pm. All trustees were invited to attend the AGM which was scheduled to start at 6:45pm.

Signed:
Chair of Trustees

Dated: