

BEAUMONT SCHOOL
(Company Number 8104190)
MINUTES OF MEETING OF BOARD OF TRUSTEES
held on Wednesday 8th December 2021 at 6.30pm
Virtual Meeting via Google Meet
(during Covid-19 pandemic situation)

Trustees Present:

Alex Hall (“AHa”) (Chair), Martin Atkinson (“MAAt”), David Lee (“DLe”), Mike Cameron (“MCa”), Ian Johnston (“IJo”), Gary Kellett (“GKe”), Michele Lloyd (“MLl”), and Ronnie Davidson (“RDa”).

In attendance:

Jonathan Mountstevens (“JMo”)	Deputy Headteacher
Yvonne Powdrell (“YPo”)	Deputy Headteacher
Helen Purple (“HPu”)	School Business Manager
Julie Wells (“JWe”)	Former School Business Manager
Sharon Banks (“SBa”)	Clerk to the Board of Trustees

Actions Agreed at the meeting:

	Action	Responsibility	Timescale
1	HPu to circulate the final version of the accounts incorporating minor changes by email.	HPu	ASAP

1. Apologies for Absence

All Trustees were present at the meeting and the meeting was quorate. AHa thanked the Trustees for attending the meeting.

2. Declaration of any conflict of interest foreseen in relation to agenda items and undertaking to declare any that arises in the course of the meeting

Trustees were reminded that anyone with a conflict of interest must declare it, withdraw from the meeting and take no part in any discussion or decision on the matter. No conflict was declared.

3. To receive notification of any other business for item 7

One item was raised.

Actions

4. Approval of Annual Report and Financial Statements for the Academy for the period 1st September 2020 to 31st August 2021

JWe referred Trustees to the draft annual report and financial statements for the period 1st September 2020 to 31st August 2021 (which had been circulated before the meeting).

Trustees noted there had been no further changes since the draft documents had been reviewed and discussed in detail at the last Resources Committee meeting. MLl was thanked for identifying some minor changes which would be corrected and circulated after the meeting.

There were no further questions and Trustees unanimously approved the annual report and financial statements as presented.

Further, Trustees also noted the Letters of Representation which had been circulated in advance of the meeting and AHa drew their attention to the Trustees’ responsibilities set out therein. It was agreed that both these, and the annual report and financial students, would be signed by MAAt and AHa, on behalf of the Board.

5. To note the content of the Management Letter from MHA MacIntyre Hudson

Trustees had considered the Audit Findings Management Letter from MHa MacIntyre Hudson which had been circulated before the meeting.

It was noted by the Trustees that the Management Letter had minimal comments and Trustees commended the school on the good working practices that this reflected.

Trustees congratulated and thanked HPu, JWe and the finance team for all their work.

6. To agree the appointment of auditors to the Company for the financial year ended 31st August 2022

It was noted that the Trustees were required to appoint external auditors for the current financial year. It was noted that MHa MacIntyre Hudson had recently been appointed under a 3-year contract.

The appointment of MHA MacIntyre Hudson for another year was unanimously approved.

7. To receive any other business as notified in item 3

In relation to an email from the School Admissions Consultation for 2023/24 (HCC's formal response), which had been circulated to Trustees in advance of the meeting, it was noted that the recommended changes were not material and that there was therefore no requirement for the school to re-consult on those changes.

8. Date of next meeting: Wednesday 19th January 2022– 6.30pm via Google Meet

There being no further business, AHa declared the meeting closed at 6.40pm.

Signed:
Chair of Trustees

Dated:.....