



## Advice and Guidance on GCSE Results Day and Sixth Form Enrolment

This document is aimed to help you with the process of enrolling for the Sixth Form and how to get advice if you need it once you get your GCSE results.

### **Enrolment deadline**

Please ensure that you return your completed Course Confirmation Form to the marked box provided **outside main Reception by the deadline of 10am on Friday 13th August**. You do not have to wait until the deadline to return your forms as **the box will be available on GCSE Results Day**.

If we do not get your form back by this deadline, we have to assume that you have decided not to take up your place and we will release the spaces reserved for you on your chosen subjects. This means that there may not be available spaces for you, should you subsequently get in touch.

### **Getting advice on GCSE Results Day - Thursday 12th August**

Staff will be available on Results Day to answer any specific questions regarding Sixth Form enrolment. If, having received your results, you have issues regarding your chosen subjects and need detailed advice, there will be members of LT and the Sixth Form team available to support you. Staff will be available from 09:00 until 13:00. Alison Curnow, our Youth Connexions post-18 options advisor, will also be available to provide advice and guidance.

**If you are currently at another school and have applied to us for Sixth Form**, you can also come to the school to seek advice should there be any issues with your results or subject choices. Please report to main Reception between 11:00 and 13:00 once you have collected your results from your current school. **Please bring a copy of your results with you.**

If you just want to change a subject and do not need any advice, please just indicate this on your Course Confirmation Form and place your form in the marked box. **We will not be able to confirm any subject changes before Enrolment on Thursday 2nd September**. Many classes are full and we will only be able to ascertain where spaces have been freed up once we have processed all the forms.

Please note that the Office is not staffed during the holidays and your message may not be received until term starts. **The only day to meet for a discussion is on GCSE Results day, Thursday 12th August. Any queries raised after this will be dealt with on Enrolment - please check the reverse side of your personalised Course Confirmation Form for the timings of this day.**

### **Entry criteria**

**Please check carefully that you have met the entry criteria for your chosen subjects.**

These are on the reverse of your offer letter or can be downloaded from the Beaumont website. If you have not met the published criteria for your chosen subjects, please ensure you indicate alternative subject choices, for which you do meet the criteria, on your Course Confirmation Form.