

BEAUMONT SCHOOL (Company Number 8104190)
MINUTES OF MEETING OF GOVERNORS HELD ON
Wednesday 9th December 2020 at 8.00am
Virtual Meeting via Google Meet
(during Covid-19 pandemic situation)

Governors Present:

Alex Hall (“AHa”) (Chair), Martin Atkinson (“MAAt”), Alison Wallis (“AWa”), David Lee (“DLe”), Andy Gray (“AGr”), Mike Cameron (“MCa”) , Ian Johnston (“IJo”), Gary Kellett (“GKe”)(Items 5 - 8), Simone Kilka-Green (“SKi”), Michele Lloyd (“MLl”), Stephen Edbury (“SEd”) and Catherine Hopkin (“CHO”).

In attendance:

Julie Wells (“JWe”)
 Sharon Banks (“SBa”)

School Business Manager
 Clerk to the Governing Body

Actions Agreed at the meeting:

	Action	Responsibility	Timescale
1	JWe to circulate the final version of the accounts by email.	JWe	ASAP

1. Apologies for Absence

Apologies for absence had been received from Jonathan Mountstevens (“JMö”), Yvonne Powdrell (“YPo”) and Peter Mayne (“PMa”). Gary Kellett (“GKe”) had provided advanced notice that due to work commitments he might be unable to attend the meeting. No other Governors were absent from the meeting.

AHa noted that the meeting was quorate and thanked the Governors for attending the early meeting.

2. Declaration of any conflict of interest foreseen in relation to agenda items and undertaking to declare any that arises in the course of the meeting

Governors were reminded that anyone with a conflict of interest must declare it, withdraw from the meeting and take no part in any discussion or decision on the matter. No conflict was declared.

3. To receive notification of any other business for item 7

One item was raised.

Actions

4. Approval of Annual Report and Financial Statements for the Academy for the period 1st September 2019 to 31st August 2020

JWe referred Governors to the draft accounts for the period 1st September 2019 to 31st August 2020 (which had been circulated before the meeting).

Governors noted there had been no further changes since the draft documents had been reviewed in detail at the last Resources Committee meeting.

There were no further questions and Governors unanimously approved the accounts as presented.

GKe joined the meeting

5. To note the content of the Audit Findings Management Letter from MHA MacIntyre Hudson

Governors had considered the Audit Findings Management Letter from MHa MacIntyre Hudson which had been circulated before the meeting.

It was noted that an action item with regard to internal controls and the signing of employee contracts had already been addressed by the school and that the required changes in the Governing Body structure to meet the requirements of the Academies Financial Handbook were in hand.

Governors congratulated and thanked the finance team for all their work and formally noted the contents of the Audit Findings Management Letter.

6. To agree the appointment of auditors to the Company for the financial year ended 31st August 2021

It was noted that the Governors were required to appoint external auditors for the current financial year. It was noted that MHa MacIntyre Hudson had recently been appointed under a 3 year contract.

The appointment of MHA MacIntyre Hudson for another year was unanimously approved.

7. To receive any other business as notified in item 3

It was noted by the Chair that an expression of interest in being a Governor at Beaumont had been received from Ronnie Davidson, the HR Director at Oaklands College. The Headteacher and Chair had also met with Mr Davidson to discuss the role, his interest in it, and his skills and experience. It was agreed that his skills set (particularly in the area of equality and diversity) would be a great compliment to the Governing Board. There was unanimous agreement to appoint Mr Davidson as a Community Governor.

8. Date of next meeting: Thursday 4th February 2021– 6.30pm via Google Meet

There being no further business, AHa declared the meeting closed at 8.12am.

Signed:
Chair of Governors

Dated:.....