

BEAUMONT SCHOOL (Company Number 8104190)
MINUTES OF MEETING OF GOVERNORS HELD ON
Wednesday 11th December 2019 at 8.00am

Governors Present:

Mike Cameron (“MCa”) (Chair), Martin Atkinson (“MAT”), Alex Hall (“AHa”), Alison Wallis (“AWa”), David Lee (“DLe”), Anna Battaglia-Geymonat (“ABa”), Jonathan Mountstevens (“JMo”), Yvonne Powdrell (“YPo”), Andy Gray (“AGr”), Lianne Sherwood (“LSH”), Gary Kellett (“GKe”), Simone Kilka-Green (“SKi”), Tim Pugh (“TPu”), Michele Lloyd (“MLl”), Stephen Edbury (“SEd”) and Catherine Hopkin (“CHO”).

In attendance:

Julie Wells (“JWe”)
 Sharon Banks (“SBa”)

School Business Manager
 Clerk to the Governing Body

Actions Agreed at the meeting:

	Action	Responsibility	Timescale
1	JWe to circulate the final version of the accounts by email.	JWe	ASAP

1. Apologies for Absence

Apologies for absence had been received from Ian Johnston (“IJo”), Brenda Austin (“BAu”) and Peter Mayne (“PMA”). No other Governors were absent from the meeting.

MCa noted that the meeting was quorate and thanked the Governors for attending the early meeting.

2. Declaration of any conflict of interest foreseen in relation to agenda items and undertaking to declare any that arises in the course of the meeting

Governors were reminded that anyone with a conflict of interest must declare it, withdraw from the meeting and take no part in any discussion or decision on the matter. No conflict was declared.

3. The appointment of AHa as acting Chair from 1st January 2020.

It was unanimously agreed that AHa be appointed as acting chair from 1 January 2020. MCa noted a special thanks to AHa for taking on the role and on behalf of the board expressed enormous gratitude for his ongoing commitment to the school.

Actions

4. To receive notification of any other business for item 8

None was raised.

5. Approval of Annual Report and Financial Statements for the Academy for the period 1st September 2018 to 31st August 2019

JWe referred Governors to the draft accounts for the period 1st September 2018 to 31st August 2019 (which had been circulated before the meeting).

JWe highlighted an increase in the LGPS deficit, but it was noted that this was the same across all Academies and had already been discussed at a previous FGB meeting.

JWe outlined the changes to the reserves since the beginning of the year. Governors had no further questions.

Governors unanimously approved the accounts as presented.

6. To note the content of the Audit Findings Document (previously referred to as the Management Letter) from Hillier Hopkins

Governors had considered the Audit Findings Document from Hillier Hopkins which had been circulated before the meeting.

It was noted that an outline from the Headteacher had been included in the Annual Report on the progress the school had made in relation to addressing the auditors' best practice recommendations relating to the structure of the Academy Trust and the constitution of the board of trustees. Further progress would be made in the course of 2020.

Governors congratulated and thanked the finance team for all their work and formally noted the contents of the Audit Findings Document.

7. To agree the appointment of auditors to the Company for the financial year ended 31st August 2020

It was noted that the Governors were required to appoint external auditors for the current financial year. JWe confirmed that the school was in the process of putting the school's external audit requirements out to tender and recommended this appointment be deferred to the next FGB meeting on 6th February 2020.

This was unanimously approved.

8. To receive any other business as notified in item 4

None was raised.

9. Date of next meeting: Thursday 6th February 2020 – 6.30pm

There being no further business, MCa declared the meeting closed at 8.10am.

Signed:
Chair of Governors

Dated:.....