



18 December 2018

Examination Invigilator

Thank you for enquiring about our vacancy. Please find enclosed application and person specification forms for you to complete and return by the close date which is 9.00am Friday 1 February 2019. I have also enclosed a Job Description and Person Specification for your information.

Interviews will take place on Tuesday 26 February 2019. If you have not been contacted by the end of Thursday 14 February 2019, please assume that your application has not been successful on this occasion.

I look forward to receiving your application.

Yours sincerely

Sue Parsons
HR Manager

Encs