Beaumont School

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Headteacher: **Mr M Atkinson**   e: head@beaumont.herts.sch.uk

6 December 2018

Dear Parents/Carers

Year 11 Parents' Consultation Evening
Tuesday 8 January 2019

I am pleased to invite you to this consultation evening, where you will have the opportunity to discuss your child's general progress with their subject teachers. Subject teachers' locations are indicated on the attachment with this letter. Appointments will be made using pages 18 and 19 inside the students' planners. You will also have the opportunity to talk to members of senior staff. Students should attend with you, in full uniform.

To enable greater flexibility when arranging specific time slots with subject staff, the evening will start at 5.00pm and finish at 9.00pm and individual subject staff will identify up to **three hours** when they will be available for consultation on the evening. For the evening to run smoothly it is therefore vitally important that your child **plans** the sequence of appointments and the time of the appointment is adhered to. If you have more to discuss with a teacher than can be concluded within the available time, then I ask that you arrange another, mutually convenient, time.

Please park in the new car park, accessed from Hatfield Road. Please ensure you sign in on arrival in the new reception in Block A, adjacent to the new car park.

If you wish to discuss your child's progress but are unable to attend on the evening, please contact their Form Tutor to make an appointment.

I should be grateful if you would return the reply slip below to your child's Form Tutor. We look forward to seeing you.

Yours sincerely

M Atkinson (Mr)
Headteacher
_____

Return to: Form Tutor Year 11 Parents' Consultation Evening
Tuesday 8 January 2019

Student's name: .... Form: ....

I **shall** / **shall not*** be attending the Parent Consultation Evening with my child.
* *delete as necessary*

Signature Parent/Carer: …………………………………….. Date: ………………..