



Beaumont School

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19 November 2018

Dear Parents/Carers

Year 7 Parents' Consultation Evening Wednesday 5 December 2018

I am pleased to invite you to this consultation evening, which will provide you with the opportunity to discuss your child's general progress with subject teachers and Form Tutor. Appointments will be made using pages 15 and 16 of the student planner, and the locations of subject teachers' are outlined on page 17. There will also be location maps available on the evening. You will also have the opportunity to talk to members of senior staff and, by appointment, the Head of Year.

To enable greater flexibility when arranging specific time slots with subject staff, the evening will start at 5.00pm and finish at 9.00pm. Individual subject staff will identify up to **three hours** when they will be available for consultation on the evening. For the evening to run smoothly it is vitally important that your child **plans** the sequence of appointments and the time of the appointment is adhered to. If you have more to discuss with a teacher than cannot be concluded within the available time, then I ask that you arrange another mutually convenient time. Please also be mindful that some subject teachers are responsible for more than one Year 7 class and therefore may not be able to schedule an appointment with every student.

Please note that your child is expected to attend with you in full school uniform. Please ensure you sign in on arrival in Main Reception.

If you wish to discuss your child's progress but are unable to attend on the evening, please contact your child's Form Tutor to receive feedback.

I should be grateful if you would return the reply slip below to your child's Form Tutor. We look forward to seeing you.

Yours sincerely

M Atkinson (Mr)
Headteacher

Return to: Form Tutor

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Student's name: Form:

I / We* shall / shall not* be attending the Parent Consultation Evening with my/our child.

* *delete as necessary*

Signature Parent/Carer: Date:

