



## **ADVICE AND GUIDANCE PRE-SIXTH FORM ENROLMENT**

Welcome to Beaumont Sixth Form! This document is aimed to help you with the process of enrolling for the Sixth Form and how to get advice if you need it once you get your results.

### **Enrolment deadline**

Please ensure that you return your completed Course Confirmation Form and signed Student Agreement to the marked box provided outside main Reception (via new Hatfield Road entrance), **by the deadline of 10am on Tuesday 28<sup>th</sup> August**. You do not have to wait until the deadline to return your forms as the box will be available from GCSE Results Day. Do remember that the school gates are closed over the Bank Holiday weekend. If we do not get your form back by this deadline, we have to assume that you have decided not to take up your place and we will release the spaces reserved for you on your chosen subjects. This means that there may not be available spaces for you, should you subsequently get in touch.

### **Getting advice on GCSE Results Day - Thursday 23<sup>rd</sup> August**

Staff will be available on Results Day to answer any specific questions regarding Sixth Form enrolment. We are expecting Alison Curnow, our Youth Connexions Personal Adviser, to be with us on this day but if not, and you have already been working with her in school, she may contact you over the following week. Also, any student can visit the Youth Connexions base in Catherine Street to receive impartial advice and guidance about future pathways.

If, having received your results, you have issues regarding your chosen subjects and need detailed advice, you should book a personal discussion slot between 13:00 -15:00 on this same day in the Hall with a member of LT. This must be booked that morning when you receive your results.

If you are currently at another school and have applied to us for Sixth Form, you can attend a drop-in session between 13:00-15:00 on this same day in the Hall with a member of LT.

**There is no need to book a slot if you want to change a subject and do not need any advice** – please just indicate this on your Course Confirmation Form and place in the marked box. To be clear, in any case, it is unlikely that we will be able to confirm any subject changes before Enrolment Day on Tuesday 4<sup>th</sup> September. Many classes are full and we will only be able to ascertain where spaces have been freed up once we have processed all the forms.

**Please do not expect to get in touch using the school email or main phone numbers** as the Office is not staffed during the holidays and your message will not be received until term starts. **The only day to meet for a discussion is GCSE Results Day, Thursday 23<sup>rd</sup> August**. Any queries raised after this will be tackled at Enrolment Day on Tuesday 4<sup>th</sup> September - please check your Course Confirmation Form for the timings of this day.

### **Entry criteria**

Please check carefully that you have met the entry criteria for your chosen subjects. These are on the reverse of your offer letter or can be downloaded from the Beaumont or BeauSandVer websites. If you have not met the published criteria for your chosen subjects, please ensure you indicate alternative subject choices, for which you do meet the criteria, on your Course Confirmation Form.

*(Please keep this letter for your records)*