

January 2017

Dear Parent/Guardian,

Drama and Music Trip to Lake Garda, Italy – Wednesday 4th – Sunday 8th April 2018

After the positive feedback from the last 4 trips, we are delighted to inform you that the above trip will take place from 4th – 8th April 2018.

The estimated cost of the trip will be between £750 and £800. The trip is classified as an optional extra, and the school is therefore entitled to charge for it. Included in this price will be flights, transfers, accommodation, insurance, full board, excursions and any entry fees as well as five workshops in either Music or Drama taken by specialist tutors. The trip will be a mixture of workshops/performances and excursions to Verona and Venice. Please indicate on the attached reply slip which workshop you wish to participate in.

If you are interested in your child participating in this trip, please complete the attached reply slip and return it together with a **non-refundable deposit of £100 by Monday 6th February** (cheques made payable to Beaumont School). As places may be limited, it is important that this deadline is met. Alternatively you can pay over the Internet. Our online payment system can be accessed via the School Portal on the front page of the Beaumont School website or at www.scopay.com/beaumont. Please note that subsequent payments will be required as follows:

Monday 3 rd April 2017	£200
Friday 30 th June 2017	£200
Monday 8 th January 2018	balance

We are happy to accept smaller instalments or to discuss a different payment schedule for parents who may find these dates difficult – please contact the Finance Office in confidence to discuss this. Could I also ask you to note that School Tour Operators do not differ from other travel companies with regard to cancellations and that cancellation fees will apply. I would like to draw your attention to the school Trips and Visits Policy, which requires that pupils participating in school visits have a good record of behaviour at school.

If the trip is oversubscribed and it proves necessary to create a selection process, places will be allocated by lottery. In the event of your son/daughter not getting a place, the deposit will of course not be processed. I am sure that this will be a very enjoyable and educationally informative experience. If you have any further questions, please do not hesitate to contact me.

Your son/daughter will need an EHIC Card (easily obtained from the Post Office or online at www.ehic.org.uk) and he/she will also need a valid individual passport (again forms are available from the Post Office). Please advise us if your child does not have an EU passport.

If you have any further questions, please do not hesitate to contact us.

Yours sincerely,

Miss Z Shepherd
Head of Drama

Drama and Music Trip to Lake Garda, Italy – 4th – 8th April 2018

Return to the box marked 'Lake Garda' outside the Finance Office by Monday 6th February

Pupil's Surname: **(as on passport*)**

Pupil's Forenames: **(as on passport*)**

Form

Passport Number:

Issue Date:

Expiry Date:

Country of Issue:

Date of Birth:

Age at time of travel:

Dietary Requirements (for airline):

** Please note that names must be stated exactly as they appear on your child's passport. An accurate passenger list must be passed on to the tour company at the time of booking. Any subsequent name changes could incur an extra charge.*

I do wish my son/daughter to participate in the trip to Lake Garda, 4th – 8th April 2018

- I enclose £100 as an initial non-refundable deposit.
- I have made payment online **(NB: You must also return this form to school)**

I undertake to make full payment by the appropriate deadlines.

I agree to his/her taking part in the activities described. I also consent to any emergency medical treatment, including the use of anaesthetics, necessary during the course of the journey. I understand that for the school's insurance policy to cover any pre-existing medical condition, I must provide a letter from my GP stating my son/daughter is fit to travel.

Emergency contact/medical details. Please tick either box A or B.

- A I confirm that all details held by the school on the gold form concerning emergency contact telephone numbers and/or medical conditions affecting my son/daughter are correct, or that I have already notified the school of any changes.
- B Please note the following change(s) to the above details, which is/are
 - for this visit only
 - permanent.

Signed **Father/Mother/Legal Guardian** **Date**

Workshops

I would like my son/daughter to take part in the following workshop:

- Music
- or
- Drama