



GUIDANCE FOR ADMINISTERING MEDICINES DURING SCHOOL HOURS

Non prescribed medication will not be held or administered by school staff.

It is good practice to support and encourage children, who are able, to take responsibility to manage their own medicines.

If your child may need to take pain relief tablets (e.g. paracetamol) please encourage them to only carry one or two tablets to self-administer. When taking tablets students should be encouraged to carry a water bottle or use one of the three water fountains located by Technology entrance, Music entrance and Gym entrance. There is also an urn with drinking water available in the Dining Hall near the revaluation machine. **Please do not send your child to school with a whole packet of tablets as this could pose a risk.**

Hay fever sufferers should take a 24 hour medication such as Piriteze which can be taken at home rather than a regular dosage medicine such as Piriton.

Prescribed medicine

If your child is prescribed a medicine to be taken three times a day, it should be taken in the morning before school, after school and at bedtime unless contrary to written instructions from the prescribing pharmacist. This will avoid the need to bring medication into school.

If prescribed medication does need to be brought into school, it must be in its original container as dispensed by a pharmacist in accordance with the prescriber's instructions. It is the parent's responsibility to ensure that date-expired medicines are returned to a pharmacy for safe disposal and to ensure that a replacement is supplied. Once the treatment is to end, the parent must collect any remaining medication.

Information relating to medication (prescribed and non-prescribed) on overnight trips will be provided by the trip leader.

Prescribed medication will only be accepted in its original container and with a completed Parental Agreement form.

Please contact Reception to obtain a Parental Agreement form when required/or download from the school website.