

September 2015

Dear Parent/Guardian,

Following the success of the Year 7 study visit to Germany last year, I am writing to inform you that we will be running a similar trip from Monday 4th until Friday 8th July 2016. This is for Year 7 students in forms L, E, A and those who have recently begun German as their chosen second language in Year 8.

The trip is designed to offer students in their first year of German studies an introduction to Germany, its culture and people. We intend to take students to the Rhineland Valley region of Germany, where we will be based in a welcoming youth hostel in Bingen-am-Rhein. During the five-day trip we will have a full programme of visits, enabling students to appreciate this beautiful area of Germany.

The total cost of the trip will be in the range of £310-£340 per student, dependent on final numbers. It includes all travel on an executive coach, the ferry fare, accommodation, meals from the evening of arrival to the morning of our departure, entrance charges and insurance. The total cost consists of a charge for board and lodging, as well as a voluntary contribution for transport and entrance fees. If insufficient students are prepared to pay the total cost though, including the voluntary contribution, the trip may have to be cancelled for all students. If you are entitled to financial support, please contact the school in confidence before applying for the trip.

Your son/daughter will need an individual valid EHIC Card (applications can be made online or forms are available from the Post Office) and he/she will also need an individual passport. Please advise us if your child does not have an EU passport.

If you would like your son/daughter to participate in this trip, please complete the attached form and return it to the appropriate box outside the Finance Office with a **non-refundable deposit of £50 by Monday 12th October. It is important that this deadline is met.** All cheques should be made payable to Beaumont School and you should ensure that your child's name and tutor group (7L, E, A, R, N or S) are written clearly on the reverse. Alternatively, you can make your payment over the Internet. Our online payment system can be accessed via the School Portal on the front page of the Beaumont School website or at www.scopay.com/beaumont. (NB: If paying this way, you must also return the attached reply slip to school in order to secure a place for your child.) A second payment of £100 is due by **Friday 4 December 2015** and the balance by **Monday 14 March 2016**. We are happy to accept smaller instalments or to discuss a different schedule for parents who may find these dates difficult – please contact the Finance Office in confidence to discuss. Could I also ask you to note the School Tour Operators do not differ from other travel companies with regard to cancellations and that cancellation fees will apply. I would like to draw your attention to the school's Trips and Visits Policy, which requires that students participating in school visits have a good record of behaviour at school.

If places are oversubscribed and it proves necessary to create a selection process, pupils will be informed. In the event of your son/daughter not getting a place, the deposit will of course not be processed. I appreciate that it is in many ways very early to be asking Year 7 pupils to decide about a trip which will take place next summer, however we have to book our Enrichment Week trips very far in advance in order to secure the best accommodation possible for a large group. Some pupils may naturally feel nervous if this is their first time away from home, but I would like to assure you we do our best to ensure all enjoy a great week!

If you have any queries, please do not hesitate to contact me.

Yours sincerely

Mr L S E Gearing

Germany Trip Coordinator

YEAR 7 GERMANY TRIP 2016 – REPLY SLIP

Please return to the box marked ‘Year 7 Germany Trip’ outside the Finance Office by Monday 12 October

Pupil's Name

Form

I do/do not* wish my child to participate in the trip to Germany

I am/am not* prepared to make the contribution requested. (**Please delete as applicable*)

Please tick the appropriate box:

- I enclose £50 as the initial deposit and undertake to make full payment by the given deadlines.

- I have made payment online (NB: You must also return this form to school)

I understand that the deposit is forwarded to the travel company and may not be refundable.

I agree to him/her taking part in the activities described. I also consent to any emergency medical treatment, including the use of anaesthetics, necessary during the course of the journey. I understand that for the school's insurance policy to cover any pre-existing medical condition, I must provide a letter from my GP stating my son/daughter is fit to travel.

Emergency contact/medical details. Please tick either box A or B.

- A** **I confirm that all details held by the school on the gold form concerning emergency contact telephone numbers and/or medical conditions affecting my son/daughter are correct, or that I have already notified the school of any changes.**
- B** **Please note the following change(s) to the above details, which is/are**
 - for this visit only**
 - permanent**

SignedFather/Mother/Legal Guardian Date.....