Beaumont School Privacy Notice

Privacy Notice - Data Protection Act 1998

We Beaumont School are the Data Controller for the purposes of the Data Protection Act. We collect information from you, and may receive information about you from your previous school. We hold this personal data and use it to:

- support your teaching and learning;
- monitor and report on your progress;
- provide appropriate pastoral care, and
- assess how well your school is doing.

This information includes your contact details, national curriculum assessment results, attendance information, characteristics such as ethnic group, special educational needs and any relevant medical information.

Connexions Services - Once you are aged 13 or over we are required to pass on certain information to the Connexions services. Connexions is the government's information and advice service for all young people aged 13 to 19 in England and in Hertfordshire it is branded Youth Connexions and is part of the Children Schools and Families department within Hertfordshire County Council.

We must provide both your own and your parent/s' name/s and address/es, and any further information relevant to the Connexions services' role.

However, you (if you are over 16) or your parents can ask that no information beyond name and address be passed to Connexions. Please inform Mrs D Guy, our Pupil Records Co-ordinator if you wish to opt-out of this arrangement. For more information about Connexions, please phone 01992 901515. Further information for young people about Youth Connexions can be found at www.channelmogo.org

Other Institutions involved in collaborative delivery. Where secondary schools are involved in collaborative delivery with other schools / colleges and learning providers, pupil information may also be shared to aid the preparation of learning plans and use of data to achieve the objectives identified above.

We will not give information about you to anyone outside the school without your consent unless the law and our rules permit it.
We are required by law to pass some of your information to the Local Authority (LA), and the Department for Children, Schools and Families (DCSF).

If you want to see a copy of the information we hold and share about you then please contact Mr C Cross, Assistant Headteacher.

If you require more information about how the LA and/or DCSF store and use this data please go to the following websites:

- http://www.hertsdirect.org/scholearn/privacysch2010/ and http://www.teachernet.gov.uk/_doc/13856/DCSF%20what%20we%20do%20with%20Children's%20data%20v4%20final.doc

If you are unable to access these websites, please contact the LA or the DCSF as follows:

Data Protection Team
Information Governance Unit
Room C1
County Hall
Pegs Lane
Hertford
SG13
email: dataprotection@hertscc.gov.uk

- Public Communications Unit
  Department for Children, Schools and Families
  Sanctuary Buildings
  Great Smith Street
  London
  SW1P 3BT
  website: www.dcsf.gov.uk
  email: info@dcsf.gsi.gov.uk
  tel: 0870 000 2288.